Doane University

BUS 636: Introduction to Project Management
Syllabus
Effective Date: 8/30/2016

Section 1:   Online
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This syllabus is subject to change as conditions dictate.

Course Description: This course is an introduction to project management processes and knowledge areas. Upon completion of this course, students will understand project management, its relationship to other management disciplines, and the role of the project manager. Students will learn project management processes and the inputs and outputs of project management knowledge areas and will understand the relationships among project management processes and knowledge areas.

Class Objectives:

1. Students will describe project management, its relationship with other business concepts, and the role of the project manager.
2. Students will describe project management processes, which include:
   - Initiating
   - Planning
   - Executing
   - Monitoring and Controlling
   - Closing
3. Students will describe the input and outputs of project management knowledge areas, which include:
   - Integration Management
   - Scope Management
   - Time Management
   - Cost Management
   - Quality Management
   - Human Resources Management
   - Communications Management
   - Risk Management
   - Procurement Management
   - Stakeholder Management
4. Students will understand the relationships among Project Management Processes and Knowledge Areas.

Required Resources:

Project Management Institute Student Membership, which is $32, gives a student access to the Project Management Book of Knowledge and a multitude of Project Management Institute resources.

Before you access PMI's website, generate your Enrollment Verification Letter using the following steps:
- Access WebAdvisor
- Select Student tab
- Select Academic Profile
- Select Order Enrollment Verification
- Input Login information
- on the Student Self-Service page, Select Enrollment Verification
- Select Current Enrollment.

Once you have created your Enrollment Verification Letter, use this link to access the PMI website http://www.pmi.org/membership.aspx

Scroll down to "Student Member" section.

Once you are a student member of PMI, use the following steps to download the PMBOK:
- Login to PMI
- Click on PMBOK Guide and Standards
- Scroll down the PMBOK Guide and Standards page
- Click on the blue box entitled "PMBOK Guide"
- Scroll down PMBOK Guide page
- Click on Download

The document will always be password-protected so be sure to use a password that you will remember.

Recommended Resources:
Other course material may include articles, documentaries, movies, audio clips, etc., which will be available in Blackboard.

Grades:

A+	97-100%	B+	87-89.9%	C+	77-79.9%	D+	67-69.9%
A	93-96.9%	B	83-86.9%	C	73-76.9%	D	63-66.9%
A-	90-92.9%	B-	80-82.9%	C-	70-72.9%	D-	60-62.9%
						F	Below 60%